

Monthly ICC Meeting,

(61)

Time. 11am.

DT. 26.08.2025

The chairperson of ICC cell called a monthly review meeting regarding a discussion on the following agenda.

1. Review of action items from Previous meeting.
2. Planning for upcoming workshops/Awareness Programmes.
3. Review of existing policies and Procedures.

Members Present.

1. Mrs Subhasree Das (Chairperson, ICC) Subhasree
26/08/25
2. Ms Sanghamitra Behera (Member, ICC) Sanghamitra
26/8/25
3. Mrs Sindhuwata Rout (Member, ICC) Sindhuwata
26/8/25
4. Mr Jogesh Prasad Routray (Member, ICC) Jogesh
26/8/25
5. Ms. Sushree Sanyal (Member, ICC) Sushree
26/8/25
6. Mrs Dipika Debarmata Panda (Nodal Officer, ICC) Dipika
26.08.25

Special Invitee.

1. Dr Tapaswini Sahoo, Principal,
Dziems Polytechnic. Dr Sahoo
26/08/25

Minutes of the meeting.

At the outset, the chairperson welcomed all members present. The following discussions and resolutions were made as per the agenda.

Agenda. 1.

Review of action items from the previous meeting.

→ The ICC members name and contact numbers are been displayed in the campus.

→ Govt. helpline numbers are displayed

→ Code of conduct is also displayed in common areas to promote awareness.

Agenda. 2

Planning of upcoming programmes.

→ List of proposed programs e.g. Seminars, Workshops, campaigns etc.

→ Training on capacity building and skill developments were proposed.

Agenda-3

Review of existing policies & Procedures

→ Discussed on recent amendment on timelines.

→ Detailed redressal mechanism on workplace was discussed and reviewed.

The next meeting was scheduled to be held on the last week of September-25.

The meeting was concluded with a vote of thanks to the chair.

Subhanshu Das
29/08/25
Chairperson, ICC,